

**BROKENHEAD RIVER COMMUNITY FOUNDATION**  
2020 Community Grant  
**Final Report**

Once your project is completed please fill in this Final Report and send back to the Foundation no later than **August 31<sup>st</sup>** in order to receive your approved funding

**Organization Name:** \_\_\_\_\_

**Organization Mailing Address:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Amount Approved: \$** \_\_\_\_\_ **Total Project Cost: \$** \_\_\_\_\_

**Amount of Grant Requested** (maximum 75% of total cost): \$ \_\_\_\_\_

**Please provide the following information on your project:**

- Final Project budget (may use your own or the one included on page 2). Actual expenses and revenues are required along with copies of paid receipts.
- Photo(s) of completed project; preferably an electronic one of the project in use. Note: Photos may be posted on our BRCF website.
- A small sign will be provided to be displayed at your project site for no less than one year.

**AUTHORIZATION**

We hereby certify that this report has been duly authorized by the governing body responsible for this project:

\_\_\_\_\_  
Signature of First Signing Authority

\_\_\_\_\_  
Name (please print)

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_  
Signature of Second Signing Authority

\_\_\_\_\_  
Name (please print)

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_ Phone # \_\_\_\_\_

Please forward this final report and attachments to the Brokenhead River Community Foundation at Box 2225, Beausejour, Manitoba, R0E 0C0 or to [info@brcfoundation.ca](mailto:info@brcfoundation.ca) **by August 31<sup>st</sup>**. The grant will be forthcoming, subject to the receipt and review of the final report and financial statement.

**Project Budget:**

Please give a detailed outline of your project budget. **Do not include the overall operational expenses of your organization** – only the items related to the approved project. If your project is being completed in phases only provide the budget for the phase that was approved.

**Project Expenses:**

**Actual**

Item	Amount
<b>Total</b>	<b>\$</b>

**Sources of Revenue:**

**Actual**

Amount Approved by BRCF	
Funding on Hand	
Other Sources of Revenue: (list)	
<b>Total</b>	<b>\$</b>

Note: Maximum grant provided by BRCF is 75% of your approved expenses